

PRIVACY NOTE

1. Data Controller

Name: R & Mayer Kft

Address: 2315 Szigethalom, Külső Mű út 2.

Representative of the Data Controller: Mayer József

Person responsible for data protection: Farkas Orsolya

Contact details of the person responsible for data protection: adatvedelem@rmayer.hu

Contact details of the Data Controller on data protection issues: adatvedelem@rmayer.hu

This Note is a unilateral commitment taken by the Data Controller in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the corresponding law of the Member States.

This Note may be unilaterally amended and/or withdrawn by the Data Controller at any time by notifying the Data Subjects at the same time. The provision of information is fulfilled by means of disclosure on the website and – depending on the nature of such amendment – by directly contacting the Data Subjects.

2. Purpose of data processing

2.1 Provision of service(s) to natural persons and as part of this:

- Identification and distinguishing of the User from the other clients, users and interested persons;
- Communication, handling and keeping record of contact details;
- Personal communication, visiting partners and related documents;
- Provision of price quotations, conclusion of contracts, receipt of orders by phone;
- Processing of orders place via the webshop, handling of data of contact persons and recipients;
- Reconciliation and update of contact details;
- Sending of system message(s) relating to the service;
- Management of specific discounts;
- Participation in events and related ancillary services.

Legal grounds for data processing: Contract

Provision of data is required for concluding the contract. In the lack of the provision of data the Data Controller cannot supply the service ordered.

Scope of processed data:

- Surname and forename;
- Permanent address;
- Delivery address;
- E-mail address;
- Phone number;
- Signature;
- Unique ID.

Potential consequence of the failure to provide data: the contract becomes impossible

Scheduled term of data processing: 8 years from the expiry date of the contract.

2.2 Provision of service(s) to legal entities and as part of this:

- Identification and distinguishing of the User from the other clients, users and interested persons;
- Communication, handling and keeping record of contact details;
- Personal communication, visiting partners and related documents;
- Provision of price quotations, conclusion of contracts, receipt of orders by phone;
- Processing of orders place via the webshop, handling of data of contact persons and recipients;
- Reconciliation and update of contact details;
- Sending of system message(s) relating to the service;

- Handling and shipping of orders on behalf of the reseller partner;
- Management of specific discounts;
- Participation in events and related ancillary services.
- Project management, or communication through participation in a group of suppliers.

Legal grounds for data processing: Legitimate interest – It is the Data Controller's legitimate interest to keep record of the contact person's details for the performance of the contract.

Scope of processed data:

- Surname and forename;
- E-mail address;
- Phone number;
- Signature;
- Unique ID;

2.3 Issue of invoice and mandatory documentation relating to the performance of the service.

Legal grounds for data processing: Legal compliance (compliance with financial and accounting laws) Provision of data is required for concluding the contract. In the lack of the provision of data the Data Controller cannot supply the service ordered.

Scope of processed data:

- Surname and forename;
- Permanent address;
- E-mail address (in the case of remote printing of invoice or approval of e-invoice);
- Personal ID card no.;
- Signature;
- Unique ID;

Potential consequence of the failure to provide data: the contract becomes impossible

Scheduled term of data processing: 8 years

2.6 Delivery of orders

- Delivery via courier service;
- Delivery to courier service point or pick-up point.

Legal grounds for data processing: Legitimate interest – It is the Data Controller's legitimate interest to keep record of the contact person's and recipient's details for the performance of the contract.

Source of data: Based on the communication by the legal entity who placed the order

Scope of processed data:

- Surname and forename;
- Phone number;
- Unique ID.

Scheduled term of data processing: Until objected

Legal grounds for data processing: Contract

Source of data: Based on the communication by the natural person who placed the order

Scope of processed data:

- Surname and forename;
- Permanent address or delivery address;
- Phone number;
- e-mail address;
- Unique ID.

3. Rights of the data subject

By using the contact details provided in Section 1, the Data Subject shall have the right to request the Data Controller:

- To provide information on the processing of his/her personal data.
- To rectify his/her personal data.
- To provide information on data processing.
- To delete his/her personal data and may also request the limitation of processing his/her personal data.

The Data Subject shall have the right to exercise any of his/her rights provided above at any time.

Furthermore, the Data Subject may send any such request to the Data Controller by using the contact details specified in Section 1.

- He/she may request the transfer of their data to another Data Processor if the data processing takes place under a contract or based on a consent, and the Organisation processes such data in an automated procedure.
- He/she may decide upon the withdrawal of his/her consent to data processing.

The Data Controller shall fulfill or reject (along with an explanation) the request within 1 month from the submission of the same at the latest, or in the event of an extraordinary case within a period permitted by the law. The Data Controller shall notify the Data Subject of the result of the investigation in writing.

4. Transmission of data to a third country or an international organisation

The Data Controller DOES NOT transmit the Data Subject's personal data and the recordings to any third country outside the European Economic Area or to any international organisations.

5. Handling of cookies

Scope of processed data:

- the IP address your computer,
- date and time of access,
- name of and path to the opened file,
- referrer URL,

the operating system of your computer that is capable of being connected to the internet, as well as its access service provider and language settings

Scheduled term of data processing:

- jsessionid – until the session is closed,
- Google Analytics – a maximum of 2 years.

5.1 Definition of cookies

The cookies are small files which contain letters and numbers. Cookies are used for exchanging information between the web server and the user's browser. These data files cannot be run, they do not contain any spy software or virus, and cannot access the content of the users' hard disk drives either.

5.2 Use of cookies

With the information sent by the cookies, the internet browsers can be identified more easily, thus the users are provided with relevant and "customised" content. They make browsing more comfortable, including the needs concerning online data security and the relevant advertisements. By using cookies the operators of websites can also prepare anonymous statistics about the habits and behaviour of site visitors. As a result the editors of the site can better customise the appearance and content of the site, too.

5.3 Handling, deletion of cookies

The cookies can be deleted or blocked in the browsers used. The default settings of the browsers enable the use of cookies. This can be blocked in the settings of the browsers, where the already existing ones can be also deleted. Besides, a notification can be set as well, to be sent by the browser when cookies are received on the device. However, it is important to underline that blocking or restricting these files can potentially deteriorate the user experience, or can even cause errors in the functioning of the site.

The related settings can be usually accessed in the “Options” or “Settings” menu items of the browser used. Each web browser is different, so please use the “Help” menu and the following links in your browser to use the best settings for cookies:

[Cookie settings in Internet Explorer](#)

[Cookie settings in Firefox](#)

[Cookie settings in Chrome](#)

[Cookie settings in Safari](#)

The anonymous Google Analytics may install the so-called “Google Analytics plug-in” in your browser to disable cookies. This plug-in prevents the website from sending information about you to the Google Analytics. For more information about this tool please click on the following links:

[Google Analytics & Privacy](#)

[Google Elvek és Irányelvek](#)

16. Applicable legal regulations

The legal regulations governing the data processing activities conducted by the Data Controller:

- Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter: “GDPR”),
- Act CXII of 2011 on Informational Self-Determination and Freedom of Information (hereinafter: “Info Act”),
- Act C of 2000 on Accounting (hereinafter: “Accounting Act”),
- Act V of 2013 on the Civil Code (hereinafter: “Civil Code”),
- Act CLV of 1997 on Consumer Protection (hereinafter: “Consumer Protection Act”),
- Act CXXXIII of 2005 on Security Services and the Activities of Private Investigators (hereinafter: “Security Services Act”).

17. Legal remedy

In the event of any alleged grievance relating to the processing of his/her personal data, the Data Subject shall have the right to proceed either to the competent regional court – in the capital, to the Budapest-Capital Regional Court – or to initiate an inspection before the Hungarian National Authority for Data Protection and Freedom of Information:

President: dr. Péterfalvi Attila

Address: 1024 Budapest, Szilágyi Erzsébet fasor 22/C.,

Contact details: ugyfelszolgalat@naih.hu, +36-1-3911400, www.naih.hu